

Public Document Pack



MEETING:	Penistone Area Council
DATE:	Thursday, 22 October 2015
TIME:	10.00 am
VENUE:	Meeting Room, Penistone Town Hall

AGENDA

- 1 Declarations of pecuniary and non-pecuniary interests.

Minutes

- 2 Minutes of the Penistone Area Council meeting held on 3rd September, 2015. (PAC.22.10.2015/2) (*Pages 3 - 6*)

Ward Alliance

- 3 Minutes from the Penistone East and West Ward Alliance held on 24th October, 2015. (PAC.22.10.2015/3) (*Pages 7 - 8*)
- 4 Review of the Ward Alliance. (PAC.22.10.2015/4) (*Pages 9 - 14*)

Performance

- 5 Report on the use of Devolved Ward Budget and Ward Alliance Fund. (PAC.22.10.2015/5) (*Pages 15 - 18*)

Items for decision

- 6 Penistone Area Council commissioning, procurement and funding update. (PAC.22.10.2015/6) (*Pages 19 - 22*)
- 7 Community magazine. (PAC.22.10.2015/7) (*Pages 23 - 26*)

To: Chair and Members of Penistone Area Council:-

Councillors Barnard (Chair), Griffin, Hand-Davis, Millner, Unsworth and Wilson

Area Council Support Officers:

Jeremy Sykes, Penistone Area Council Senior Management Link Officer
Elaine Slater, Dearne Area Council Manager
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on 01226 773147 or email governance@barnsley.gov.uk

Wednesday, 14 October 2015

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MEETING:	Penistone Area Council
DATE:	Thursday, 3 September 2015
TIME:	10.00 am
VENUE:	Meeting Room, Penistone Town Hall

MINUTES

Present Councillors Barnard (Chair), Griffin, Hand-Davis, Unsworth and Wilson.

11 Declarations of pecuniary and non-pecuniary interests.

Councillor Hand-Davis declared a non-pecuniary interest in minute number 16 in so far as his family were users of DIAL's services.

12 Minutes of the Penistone Area Council meeting held on 18th June, 2015. (Pac.03.09.2015/2)

Members received the minutes from the previous meeting, of Penistone Area Council held on 18th June, 2015.

With reference to the minutes from the Ward Alliance, held on 21st May, 2015, Members questioned whether a response to the Millhouse traffic survey had been received from officers. It was noted that only a brief response was requested, nothing had yet been provided and it was agreed that this would be requested again.

Members went on to discuss the 'squareabout' and any issues raised by residents about its operation. It was agreed that a separate discussion be held on this at a later date.

RESOLVED:-

- i) that the minutes of the meeting held on 18th June, 2015 be approved as a true and correct record;
- ii) that a response to the Millhouse traffic survey is again requested;
- iii) that Members meet to discuss the 'squareabout' and any associated issues.

13 Notes from the Penistone East and West Ward Alliance held on 2nd July, 2015. (Pac.03.09.2015/3)

The meeting received the notes from Penistone East and West Ward Alliance, held on 2nd July, 2015.

An update was provided on the refurbishment of the public toilets in Penistone, and it was noted that this was yet to be completed.

RESOLVED that the notes from Penistone East and West Ward Alliance held on 2nd July, 2015 be received.

14 Report on the use of Devolved Ward Budgets and Ward Alliance Funds. (Pac.03.09.2015/4)

The Area Council Manager spoke to the report, highlighting the amounts of expenditure of Devolved Ward Budgets and Ward Alliance Funds to date. Members noted that a combined total of £12,925.11 of Devolved Ward Budgets remained for the two wards. An updated figure of £40,361 was noted as remaining for the Ward Alliance Funds.

RESOLVED that the report on the Devolved Ward Budgets and Ward Alliance Funds be noted.

**15 Penistone Area Council commissioning, procurement and funding update.
(Pac.03.09.2015/5)**

The item was introduced by the Area Council Manager. The meeting noted the apologies from Tom Handley of Growforest, and it was acknowledged that he was due to attend the Ward Alliance meeting.

Members heard how the necessary documentation to implement a waiver to contract procedure rules had been completed, in order to extend the Countryside Skills commission without the need for retendering. The necessary contract outputs for this had also been agreed.

A meeting had been arranged on 24th September, 2015 for the Area Manager and Tom Handley to discuss the 'lessons learned' following the completion of the first year of the contract. Outputs to date for the contract were considered, with the majority in line with that agreed, and with no areas of concern.

Members noted that 13 new learners had joined the current cohort with 8 remaining on the programme to date, all of which were preparing for the level 1 qualification in dry stone walling. 8 learners from the previous cohort had attained a Lantra level 1 qualification in dry stone walling, with a further learner preparing for level 2.

Members heard how learners from the programme had recently come 1st and 2nd in the Yorkshire Drystone Walling Guild competition.

The meeting noted that the exercise to procure a Clean and Tidy service had recently concluded. Four organisations had submitted tenders, with Barnsley MBC (Environment and Transportation) being identified as a preferred provider. Necessary service level agreement documentation was therefore being prepared, and it was expected that the service would commence on 1st October, 2015.

With regards to the Working Together Fund, it was noted that only one bid had been agreed, and therefore a panel would be convened to consider the application. Members suggested that further applications were expected following meetings of the Parish Councils in September.

Attention was drawn to the financial position of the Area Council, noting that £80,956 remained unallocated for 2015/16 and £125,401 for 2016/17.

RESOLVED:-

- i)** that the progress of the Countryside Skills Training commission be noted;
- ii)** that the progress of the Clean and Tidy commission be noted;
- iii)** that the current financial situation of the Area Council be noted.

16 Penistone Area Council Priorities. (Pac.03.09.2015/6)

The meeting noted the agreed priorities of the Area Council, which had been reconsidered at the previous meeting, alongside recently produced statistics about the area. It was noted that subsequently there had been further statistical information provided, and the Ward Alliance had also discussed the priorities for the area.

Following this, a suggestion had been made that the current priority of 'Access to Healthcare Services', be widened to become 'to Improve and Maintain Health and Wellbeing'. This was unanimously agreed.

Cllr Hand-Davis put forward the proposal to consider funding an advice and guidance service, following his discussions and experience of DIAL Barnsley. The meeting discussed how this may be taken forward, perhaps using the Devolved Ward Budget to fund a pilot. It was agreed that the Area Manager pursue this with colleagues from DIAL.

Members noted a piece of work currently being undertaken to consider the work commissioned by Area Councils and Ward Alliances, to map its contribution to priorities in the area. It was noted that this would also help identify and target gaps in provision

RESOLVED that the priority of 'to Improve and Maintain Health and Wellbeing' be adopted in place of 'Access to Healthcare Services'.

Chair

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Penistone Ward Alliance

Minutes of the Ward Alliance meeting held on September 24th 2015 in the Council Chamber, Town Hall, Shrewsbury Road Penistone.

Present: Cllr Paul Hand – Davis (Chair) Cllr. D. Griffin, Cllr. A. Millner, Cllr. J. Wilson R. Blyth, J. Cutts, B. Green, John Kerr, A. James, and A. Pestell

Also present, K. Coulton Secretary J. Openshaw, E. Slater Area Support Officers. Simon Dobby BMBC and Tom Handley (Countryside Skills)

1. Introductions, the Chair allowed introductions for this meeting.

2. Apologies for absence

Apologies were received from Cllr. R. Barnard Cllr. J. Unsworth, S. Webber A. Rusby, and R. Leech

3. Declarations of pecuniary and non – pecuniary interests

Cllrs. Hand – Davis invited declarations of which there were NONE
NOTED

4. Minutes of Previous Meeting

The minutes of the meeting held on August 13th 2015 were **agreed** as a true record.

5. Matters arising,
NONE

6. Requests for financial assistance

John Openshaw gave an up to date budget statement of committed totals (£19,639.30) and the allocation remaining (£43,499.76)

The following requests for financial assistance were considered and approved accordingly

- a) Oxspring Friends Group £1,500.00
- b) Oxspring Parish Council £600.00
- c) Thurgoland Bowling Club £1,000.00
- d) Penistone Young Peoples Centre £1,450.00
- e) Secretaries Expenses for the period March – September £250.00

7. Community Caretaker Service

4 tenders had been submitted the winning tender being Barnsley MBC
The project would commence on November 1st

John Openshaw also confirmed that the British Heart Foundation have grant funding which will be available from October 1st toward community defibrillators. It was suggested that sites be provided at Tesco Hoylandswaine, Thurlstone and Millhouse Green.

8. Simon Dobby gave a presentation on Community Emergency Planning and a step by step guide to help prepare for an emergency that could affect the community. Issues that may affect this area could be flooding snow and moorland fires. Simon Dobby agreed to send a questionnaire to all Parish Councils in the area for them to highlight their areas of concern. The chair thanked Simon for his attendance and presentation.

Tom Handley followed by giving a presentation and update on the Countryside Skills Initiative (dry stone walling, hedging) etc. He invited everyone to an open day for rural skills scheduled for October 17th at High Hoyland. The chair thanked Tom for his informative presentation.

9. Any Other Business

Cllr. Hand – Davis stated that the Town Council had approved the formation of a Neighbourhood Plan.

Cllr. Griffin reported that he had been active in trying to retain a Police presence in Penistone and saving the existing PCSO's.

He was awaiting a response from the Inspector.

John Openshaw commented on a logo for the Ward Alliance and it was agreed that a logo with the etching of a Rams Head was a favourable option.

10. Date, Time and Venue of Next Meeting it was agreed that the next meeting would be held at 7pm on Thursday October 29th 2015 in Penistone Town Hall.

BARNSELEY METROPOLITAN COUNCIL

PENISTONE AREA COUNCIL

REVIEW OF THE PENISTONE EAST AND WEST WARD ALLIANCE

AUGUST 2015

1.0 Purpose of Report

- 1.1 To provide members with a summary of the recent review of the Penistone East and West Ward Alliance in order that they can discuss and agree how they wish the Alliance to proceed going forward.

2.0 Recommendations

- 2.1 **That members consider and discuss the information contained in the report.**
- 2.2 **That members suggest any proposed changes they wish to put forward to the Penistone East and West Ward Alliance.**

3.0 Background

Ward Alliances were set up in 2013 as part of BMBC's new area arrangements with the purpose of trying to ensure that decision making and planning for local areas is relevant and representative of the area it serves.

The main aim for ward alliances is to enable the ***'Council and Community to work together through an active partnership of Local Elected Members and representatives of the community who together can plan, take action and stimulate the involvement of the wider community to meet the needs of their area.'***

4.0 Penistone Ward Alliance

- 4.1 The Penistone East and West Wards are made up of small parishes and villages, several served by 13 Parish Councils including Penistone Town Council. In addition there exists a plethora of established community groups and voluntary organisations in Penistone Town and the surrounding area.
- 4.2 At an informal meeting between the Penistone Area Team and Penistone East and West elected members to discuss the new arrangements and planned creation of ward alliance/alliances held in 2013 members agreed that:

- **They would have one combined Ward Alliance which represented Penistone East and West.**
- **That the Ward Alliance budgets for each ward would also be combined for the use of projects across both Penistone East and West.**
- **Representatives from the network referred to in 4.1 above be invited onto the combined alliance to represent their particular parish council, village or hamlet.**
- **In addition to invite applications from representatives of the business, faith and school communities.**
- **That the Ward Alliance members be encouraged to work at addressing the priorities of the 'Penistone area' rather than concentrating purely on their own parish.**

4.3 Elected members and members of the Penistone Area Team attended all 13 of the Parish Council/Town Council Meetings to inform them of the new arrangements including the objective of establishing a combined Penistone East and West Ward Alliance. An invitation was extended to each Parish and Town Council to put forward representatives to the Penistone East and West Ward Alliance.

4.4 Elected members also approached representatives from the faith, business and school sectors, to extend invitations to become Ward Alliance members.

4.5 The upshot of the activity referred to above is the current Penistone East and West Ward Alliance which has been working as a combined group of 18 community representatives alongside elected members since late 2013.

5.0 Ward Alliance Activity During 2014/15

5.1 At its meeting held on 17 October 2013 the Penistone Ward Alliance agreed to adopt the same priorities for its action plan as the Area Council had in the production of the Area Plan with the agreement that this could change in the light of more 'local intelligence' coming forward from the community through the ward alliance representatives. The ward alliance priorities to date are therefore:

The Environment
 The Local Economy
 Activities and Support for Young People
 Roads and Transport – including Road Safety
 Access to Health Care

5.2 The group has consequently produced a Ward Action Plan and receives applications for funding from community led groups and organisations residing in the Penistone East and West area which address the above priorities.

- 5.3 During the financial year 2014/15 the Ward Alliance was successful in allocating 99% of the combined East and West Ward budgets. In recognition of this at its meeting held on 18 June 2015 the Penistone Area Council agreed to add £40,000 from the area commissioning budget to the £20,000 Ward Alliance allocation giving Penistone East and West Ward Alliance a total of £60,000 to allocate in the 2015/16 financial year.
- 5.4 In addition to the allocation of funds to local projects the Ward Alliance has elevated suggestions to Penistone Area Council ideas for projects which are beyond the financial scope of the alliance budget but meet the area's priorities.
- 5.5 Members of the Ward Alliance and wider parish council community held a workshop on 22 April 2015 to discuss and have input into a specification for the Area Council to commission a Clean and Tidy Service for Penistone Area. Ward alliance representatives from Penistone East and West also sat on the tender evaluation panel for this commission.

6.0 Ward Alliance Review

- 6.1 In order to produce a comprehensive Ward Alliance Development Plan to inform the future direction of Penistone Ward Alliance a review of activity was undertaken by Wendy Slater Neighbourhoods Funding and Development Officer (as an independent contributor), with input from the Penistone Area Team, Elected Members and Ward Alliance members.
- 6.2 The review method took the form of a workshop which took place on 13 August 2015. Prior to the workshop alliance members were asked to complete an anonymous self- assessment questionnaire. The results of the returned questionnaires were also considered at the workshop. The workshop covered the following areas:
- Recruitment
 - Demographics and Geographical Breakdown of Current Membership
 - Attendance
 - Funding Activity against Area Priorities
 - What is working well
 - What is working less well
 - Recommendations for future development of Ward Alliance
- 6.3 **Recruitment.** It was acknowledged at the workshop that the recruitment of ward alliance members had initially happened at a very fast pace and that not all members felt fully aware of the governance framework in relation to recruitment. **Action:** members were given another copy of the framework along with the community representative role description and the ward alliance assessment toolkit, to be discussed in detail at a future ward alliance meeting.
- 6.4 **Demographics and geographical breakdown of current Membership**
There was a discussion at the workshop about demographics and it was

agreed that although not all members of society are proportionally represented, current representatives are from a wide geographical spread. Also that the wider community is democratically represented in the fact that most of the representatives on the alliance are there as representatives of Parish Councils and therefore have input from and give feedback to a wider cohort of community members than if they just represented a small community group. Current membership of the Penistone East and West Ward Alliance is listed as **Appendix 1** to this report.

- 6.5 **Attendance.** It was agreed that some members had not attended for a number of meetings and that the Governance Framework had not been strictly adhered to i.e. that if alliance an member misses more than two meetings in a row without apology or explanation they cease to be on the Ward Alliance.

6.6 **Funding Activity Against Priorities.**

A discussion took place at the workshop with regard to spend in relation to priorities during 2014/15 as follows:

- 6.7 **The Environment** – This is the most popular priority with **58%** of the funding during the 2014/15 financial year being allocated to projects which address the improvement and maintenance of the local environment. It was agreed that there had been some good quality applications and that the priority was still very relevant to the Penistone East and West area.
- 6.8 **Activities/Support for Young People** – There was some surprise that this priority represented as much as **32%** of overall spend during 2014/15. Following discussion it was agreed that although there were not a large number of applications they had been for more significant amounts than the other priorities. It was agreed to keep this as a priority.
- 6.9 **Local Economy** – This priority attracted **5%** of the funding allocated in 2014/15 and whilst there had been fewer applications than the above two categories it was agreed it is still a high priority for the area.
- 6.10 **Roads and Transport/Road Safety** – No applications were received under this priority. Ward alliance members agreed that this is a difficult priority to deliver against a small budget but agreed to keep it as a priority.
- 6.11 **Access to Healthcare Services - (Area Council Priority taken from Penistone Town Council's 'Community Led Plan')** No applications were received under this priority in 2014/15. Following discussion it was questioned whether the ward alliance felt this is relevant, needed or deliverable. A suggestion was put forward that the Ward Alliance change the priority to “Health and Wellbeing” which would cover a wider range of issues regarding vulnerable older people and isolation. The Ward Alliance agreed to change this priority to “Health and Wellbeing” and to put forward a suggestion to the Area Council that it too considers changing the priority.

6.12 What is working well?

Ward Alliance Members were also asked this question at the workshop and suggested the following:

- Funding is being allocated
- The alliance fund has attracted some good quality applications
- Projects are using the funds to build Social Capital
- Elected members have elected to put additional funding into the Alliance pot in recognition of how they value the projects who are accessing it.

6.13 What is working less well?

In response to this question members put forward the following:

- They would like to receive more feedback from grant recipients

6.14 In addition to the above the following recommendations were put forward at the workshop.

- Ward Alliance members to promote the work of the Ward Alliance more actively within their own communities to encourage a wider range of applications to the enhanced funding pot.
- To use the Community Magazine to promote the work of the Ward Alliance and encourage funding applications.
- To work with individuals with a view to establishing new group activity in the area as many of the established groups are self-sufficient.
- The Ward Alliance revisit the idea of having its own 'logo'

Contact Officer:
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Date:
2 September 2015

Appendix 1

Penistone East & West Ward Alliance

Membership October 2015

Allen Pestell	(Dunford Parish Council)
Bruce Meek	(Penistone Scouts)
Robert Blythe	(Thurgoland Parish Council, Penistone & District Community Partnership)
Karen Richardson	(Local Business & Market Traders)
Steve Webber	(Penistone Town Council, Thurgoland & Millhouse Green)
Robert Green	(Millhouse Green Community Association)
Sarah Catterall	(Artisan Fayre)
Heather Harrison	(Penistone Young Farmers)
Adrian James	(Langsett Parish Council)
Keith Coulton	(Alliance Secretary)
David Hopkins	(St Johns Church)
David Edmondson	(Gunthwaite & Ingbirchworth Parish Council)
Richard Leech	(Silkstone Parish Council)
Emma Wright	(Stainbrough Parish Council)
John Kerr	(Hunshelf Parish Council)
Paul Reckless	(Tankersley Parish Council)
Jonathan Cutts	(Penistone Town Council, Penistone Ward)
Ann Rusby	(Penistone Town Council, Penistone Ward)

Penistone Area Council (October 2015) Update**Devolved Ward Budget Overview**

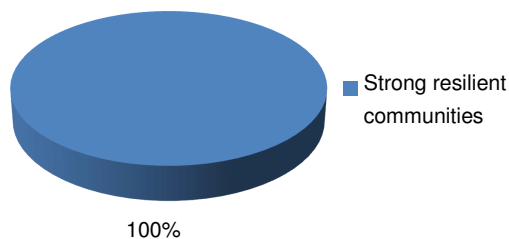
The Penistone Area Council has a Devolved Ward Budget grant allocation of £21,761.11 for the 2015-2016 financial year. This allocation, broken down by Ward below, is made up of a £20,000 allocation for 2015-2016, and a carry forward allocation of £1,761.11 from the 2014-2015 financial year.

2015/2016 DEVOLVED WB	Carry Forward 2014-15	2015-16 allocation	Full 2015-16 Allocation
PENISTONE	£1,761.11	£ 20,000.00	£21,761.11
Penistone East	£1,661.11	£ 10,000.00	£11,661.11
Penistone West	£100.00	£ 10,000.00	£10,100.00

To date, the Penistone Area Council has allocated £9,636 of its £21,761.11 Devolved Ward Budget allocation, with £3000 of this commitment being charged.

2015/2016 DEVOLVED WB	Allocation	Committed spend	Charged spend	Allocation remaining
PENISTONE	£21,761.11	£ 9,636.00		£ 12,125.11
Penistone East	£11,661.11	£ 4,818.00	£ 3,000.00	£ 6,843.11
Penistone West	£10,100.00	£ 4,818.00		£ 5,282.00

A breakdown of how these allocations for both the Penistone East and West wards support the Corporate plan priorities is below:



The Penistone East Ward has allocated £4,818 of its £11,661.11 Devolved Ward Budget allocation. To date £3,000 of this allocation has been charged to the Ward.

Devolved Ward Budget Project	Allocation	Charged spend	Allocation remaining
PE Summer Bedding plants (50:50 split with Penistone West)	£ 618.00		£ 11,043.11
Re-wire/new ceiling/roof insulation at Thurgoland Village Hall	£ 3,000.00	£ 3,000.00	£ 8,043.11
Touch Down (50:50 split with Penistone West)	£ 150.00		£ 7,893.11
Community cohesion activity	£ 450.00		£ 7,443.11
Thurgoland Parish Council – Village Clock	£ 600.00		£ 6,843.11

The Penistone West Ward has allocated £4,818 of its £10,100 Devolved Ward Budget allocation. To date, none of this has been charged to the Ward.

Devolved Ward Budget Project	Allocation	Charged spend	Allocation remaining
PE Summer Bedding plants (50:50 split with Penistone East)	£ 618.00		£ 9,482.00
Touch Down (50:50 split with Penistone East)	£ 150.00		£ 9,332.00
Ingbirchworth War Memorial	£ 3,850.00		£ 5,482.00

Doorstep security	£ 200.00		£ 5,282.00
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Ward Alliance Fund Budget Overview (Includes Public Health Funds)

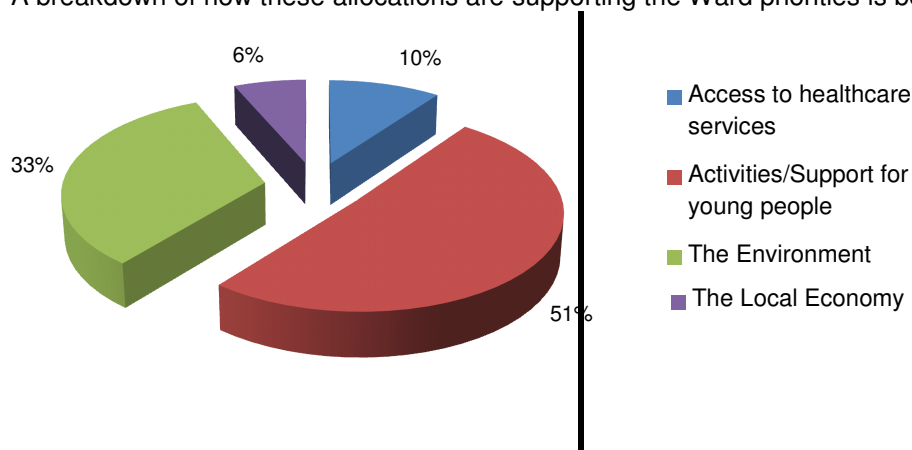
The Penistone Area Council's Ward Alliance has a Ward Alliance grant allocation of £63,139.14 for the 2015-2016 financial year.

This allocation, broken down by Ward below, is made up of a £20,000 allocation for 2015-2016, a carry forward allocation of £3,139.14 from the 2014-2015 financial year and a £40,000 Area Council contribution.

2015/2016 Ward Alliance	Carry Forward 2014-15	2015-16 allocation	Area Council allocation	Full 2015-16 Allocation
Penistone	£ 3,139.14	£ 20,000.00	£ 40,000.00	£ 63,139.14

The Penistone Ward has allocated £24,924.30 of its £63,139.14 Ward Alliance allocation. The Penistone Ward has £1,571.06 of Public Health Funds remaining which is included in the total allocation for 2015/16.

A breakdown of how these allocations are supporting the Ward priorities is below:



The Penistone Ward have a total of **£38,214.84** Ward Alliance Funding unallocated.

However, as the Penistone Ward Alliance Secretary has had a bursary of £500 to date, this leaves the actual allocation of Ward Alliance funding to allocate at **£37,714.84**

The projects declared a total number of 2784 volunteer hours, which equates to the equivalent monetary value of £30,874.56

Ward Alliance Fund Project	Allocation	Charged spend	Allocation remaining
Penistone Round Table – Sustainable Round Table	£ 2,600.00	£2,600.00	£60,539.14
Silkstone United Cricket Club – Mobile Cricket nets for juniors	£ 987.00	£987.00	£59,552.14
Green Moor Cricket Club – The Gazebo	£ 549.00	£ 549.00	£59,003.14
Hoylandswaine Arts Group – Bringing the community to the arts	£ 1,614.50	£1,164.50	£57,388.64
Green Moor Carol Singers – Green Moor Local Carol Book	£ 1,500.00	£1,500.00	£55,888.64
Hunshelf Parish Council – Parish & Community Book & Goods exchange	£ 1,070.15	£1,070.15	£54,818.49
Thurgoland Village Welfare Association – Redecorating/Refurb Village Hall	£ 1,900.00	£1,900.00	£52,918.49
SGRA – Link Path from Saunderson Gardens to TPT	£ 1,400.00	£1,400.00	£51,518.49
Tankersley Parish Council – Community Clear Up Day	£ 85.00	£85.00	£51,433.49
Penistone & District Allotments – Storage shed	£ 900.00		£50,533.49
Silkstone Community Centre	£ 5,374.65	£5,374.65	£45,158.84

Penistone Library – Messy Monkeys	£ 1,944.00		£43,214.84
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Ward Alliance Fund Project	Allocation	Charged spend	Allocation remaining
Penistone Young People – Adopt a Bench pilot	£ 450.00		£42,764.84
Oxspring Parish Council – We're watching you campaign	£ 600.00	£600.00	£42,164.84
Thurgoland Bowling club – Mowing machine	£ 1,000.00		£41,164.84
Penistone Young People – Young People's Forest school days	£ 700.00		£40,464.84
Penistone Young People – Smart Art	£ 300.00		£40,164.84
Penistone Young People – Young people's wildlife	£ 450.00		£39,714.84
Oxspring Friends Group – Indoor Bowling Club	£ 1,500.00		£38,214.84

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BARNSELEY METROPOLITAN BOROUGH COUNCIL

Penistone Area Council Meeting

**Report of the
Penistone Area Council Manager**

Date 22 October 2015

Penistone Area Council Commissioning Procurement and Funding Update

1.0 Purpose of Report

- 1.1** To inform members of the current commissioning and procurement position of Penistone Area Council.

2.0 Recommendations

- 2.1** That members receive a current update on the work of the Countryside Skills Training Commission.
- 2.2** That members note the proposed start date of the Clean and Tidy Commission.
- 2.3** That members note the current financial position of the Area Council Commissioning Budget.

3.0 Countryside Skills Training Commission

- 3.1** Members received an update on the actual achievements against targets of this commission at the Penistone Area Council Meeting held on 3 September 2015 and as the next 3 monthly official monitoring meeting is not due to take place until the end of October there are no hard outputs contained within this report.
- 3.2** However informal reporting on the progress has taken place. Tom Handley the proprietor of Growforest also attended the Penistone Ward Alliance Meeting on 24 September to give an update on recent activity and invited members of the ward alliance and elected members to an open day for the project, showcasing the work of the current trainees to be held at Cawthorne Wood, High Hoyland on 17 October 2015.
- 3.3** Tom Handley also referred to recent local stonewalling activity to repair a prominent wall on public land in the Penistone Area. The following shows before and after pictures of the wall which had fallen into disrepair at Kingswood Outdoor Activity Centre at Ingbirchworth.



Before



After

4.0 **Clean and Tidy Commission**

- 4.1 Members will recall that at the last Penistone Area Council Meeting held on 3 September it was reported that BMBC Environment and Transportation are the successful provider and that at the time of writing it was a standstill period for the contract. During the standstill period there were no challenges from other providers who had submitted tenders.
- 4.2 Pre-contract meetings have recently taken place between the Penistone Area Council Manager and BMBC Environment and Transportation personnel (17 September and 16 October 2015) to discuss and agree the timescales of the project including firming up outputs, outcomes and social objectives and agree contact personnel. A number of innovative ideas were put forward by the provider including the introduction of an 'Adopt a Path', local 'Environmental Volunteering Scheme' and 'Special Projects Scheme' which is intended to involve local residents to take pride in an area, in much the same way as the recent activity which has taken place by residents at Saunderson Gardens.
- 4.3 Discussions have also taken place with the provider and Parish Councils/Community Group Representatives and the Ward Alliance to ensure that everyone is clear that work to be carried out does not duplicate the current core offer by BMBC Environment and Transportation.
- 4.4 A Service Level Agreement has been produced by the Penistone Area Council Manager with advice from NPS Barnsley with a suggested start date for the project of 1 November 2015. The agreement is for 18 months from the start date and includes a break of contract at 6 and 12 months should outputs/outcomes/social value objectives not be met.
- 4.6 The current status of the Service Level Agreement is that it requires final approval/signatures of the Heads of Service of Safer, Healthier Communities and Environment and Transportation prior to commencement of the contract.

5.0 **Working Together Fund**

- 5.1 Despite extensive promotion uptake is still slow for applications to the fund, although the Area Team has received several enquiries and knows of groups and Parish Councils who have said they intend to apply.

5.2 There are currently two applications to be considered by the Grants Panel which will be held on 22 October 2015.

6.0 **Current Funding Position**

The table below reflects the actual contract submission for the Clean and Tidy Contract and the late start of 1 November 2015.

Project	2015/16 (£300,000)	2016/17 (£200,000)
Countryside Skills Training	£56,400	-
Clean and Tidy Service	£44,116	£114,701
Working Together Fund	£53,334	£66,666
Ward Alliance	£40,000	-
Totals	£193,850	£181,367
Remaining Allocation	£106,150	£124,783

Officer Contact:
Elaine Slater

Tel. No 01226 775382
Date: 13 October 2015

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BARNSELY METROPOLITAN COUNCIL

PENISTONE AREA COUNCIL

UPDATE ON PENISTONE AREA COMMUNITY MAGAZINE
PENISTONE MATTERS

1.0 Purpose of Report

- 1.1 To provide members with an update on the progress of the first issue of the Penistone Area Council Magazine – ‘Penistone Matters’, including the content/layout and associated distribution costs.

2.0 Recommendations

- 2.1 That members receive the update on progress to date of the magazine.
- 2.2 That members agree the proposed content and layout of the magazine.
- 2.3 That members note the actual distribution cost per issue and total cost to the Penistone Area Council for two issues.

3.0 Background

- 3.1 At the meeting of the Penistone Area Council held on 19 February 2015 members agreed to the production of a community magazine for the area and indicative distribution cost of approximately £3,000 per year from the Area Council budget for two editions.
- 3.2 Members were informed that there would be no actual production costs as these would be covered by the sale of advertisements.

4.0 Proposed Content and Layout

- 4.1 It was advised by CIS (the chosen production company) that there would be 24 pages to the production, to include 12 pages of advertisements and 12 articles relating to the work of Penistone Area Council. The layout, including where advertisements are interspersed with articles is given as appendix 1 of this report. The size of the magazine is A4.
- 4.2 Elected members and the Penistone Area Team have produced the following articles for inclusion:

- Introduction and background to Penistone Area Council – Cllr Barnard
- The Work of Penistone Ward Alliance
- Working Together Fund
- Walls and Woods Update
- New Clean and Tidy Service
- Saunderson Gardens
- Springvale Community Garden
- Hunshelf Parish Council – Telephone Box Book Exchange
- Hoylandswaine – Village Festival
- Thurgoland – Restoration of Youth Club building
- Silkstone - Huskar Community Rooms
- Adopt a Bench – Penistone Young People
- Celebrating Our Local Environment – The Flouch Walk

5.0 Distribution Costs

- 5.1 The production company CIS have chosen a company called SSL (using Royal Mail for actual delivery) and the cost has been confirmed as follows:

Penistone Area - 11,000 copies (10,575 households distribution) £1,245.20 x 2 editions = a total cost of **£2490.40** which is lower than the £3,000 estimate agreed by members in February 2015.

6.0 Timescales

- 6.1 The original timescales quoted to members on 19 February have slipped slightly and are now as follows:

- Draft articles completed – 24 September, 2015
- Approved articles – by 31 October, 2015
- Arwork back from designers 25 November, 2015
- Final approvals 30 November, 2015
- Print – 1 December, 2015
- Delivery to Distributor 7 December, 2015

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Date:
13 October

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